



Professional Benefit Services, Inc.

Retirement Services & Fee Schedule

DOCUMENT AND AMENDMENT SERVICES

Please call for a quote for a Non-Standardized/Volume Submitter Document

Plan Setup (Add \$150 for Takeover)	\$150
Standardized Prototype Document or Restatement	\$450
Restatement of Prototype Plan Documents	\$400
Plan Amendment / Regulatory Amendment	\$100

ANNUAL ADMINISTRATION & REPORTING SERVICES

Annual administration includes financial reports, compliance testing, and 5500 tax forms.

Please call for a quote for an Unallocated Administration (plans without individual source accounts).

BASIC ANNUAL (Base fee reduced for plans with fewer than 5 participants)	\$700
INDIVIDUAL SOURCE ACCOUNTS	\$5 per account

PLAN DESIGN AND EXECUTION FEES

Employer allocations including cross-tested, integrated, etc.	\$50- \$200 each
Quarterly Statements (\$20 per participant statement)	\$100 minimum
Additional Required Testing: Coverage Test / Failed Tests	\$50 each
Additional Required Forms: 5558, 5330, SSA, Schedule H Filing	\$50- \$400 each

PLAN DISTRIBUTION FEES - ADDITIONAL PER EVENT

Additional fees may apply for multiple investments and multiple loans.

Participant Distribution and Participant Loan Set Up	\$75
QDRO Distribution	\$150

ADDITIONAL WORK AT HOURLY RATE

\$50 per hour

Examples include: wrong information received, information provided in an unusual format, additional attempts to collect information, mid-year valuation of loans and any additional required services not specifically listed above.

REVENUE SHARING

A number of investment companies pay our firm "revenue sharing". Whenever revenue sharing is received, it is our policy to credit that to our clients. Clients with revenue sharing may find that some or all of the fees above are covered by this credit.

ON-GOING SUPPORT

- Same or next day response
- Estimated ADP upon request
- Participant Distributions and Loans
- Email: retirement@profben.com AND Web page: www.profben.com

Effective January 1, 2011

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