



Professional Benefit Services, Inc.
Affordable administration of employee benefit plans

RETIREMENT PLANS
CAFETERIA/HRA
TRANSPORTATION
COBRA

P R O F E S S I O N A L B E N E F I T S E R V I C E S , I N C .

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PROFESSIONAL BENEFIT SERVICES, INC. IS YOUR ONE-STOP PROVIDER OF AFFORDABLE ADMINISTRATION OF EMPLOYEE BENEFIT PLANS. BUNDLE SEVERAL OF OUR SERVICES TOGETHER AND SAVE ON SET-UP! WE MAKE IT EASY AND OUR FEES ARE SOME OF THE LOWEST IN THE NATION. FLEXIBLE FEES ALLOW YOU TO PAY ONLY FOR THE SERVICES YOU NEED.

RETIREMENT PLAN ADMINISTRATION including 401(k), Profit Sharing, Cross Tested, Age Weighted, ESOP and Defined Benefit. Retirement services offered include documents, amendments, annual compliance testing, reconciliation, tax form preparation and distribution/1099R processing.

CAFETERIA/HRA ADMINISTRATION Section 125 Cafeteria and Health Reimbursement Arrangement Administration services including documents, medical debit cards, online account access, annual compliance testing and direct deposit reimbursement. In addition, we offer Transportation Plan documents and administration and Premium Only Plan documents and annual compliance testing.

COBRA ADMINISTRATION services offered include initial notices, payment tracking, qualified event letters and monthly reports.

PAYROLL SOLUTIONS including all payroll functions and reporting to PBS, Inc. for administration and annual testing. We partner with a payroll company to provide all your payroll needs at a substantially lower cost.

Trusted, Responsive, Personal Third Party Administration